

Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 24 May 2024. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 25 June 2024 is 5pm Friday, 14 June 2024.**

Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader	Councillor A Woodman	-	Housing, Property & Customer Services
Councillor M Wyatt	-	Deputy Leader and Community Services	Councillor N J Rushton	-	Corporate
Councillor T Gillard	-	Business and Regeneration	Councillor A Saffell	-	Planning
Councillor K Merrie MBE	-	Infrastructure			

Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing memberservices@nwleicestershire.gov.uk

Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
June 2024							
Environmental Health - Food Safety Service Delivery Plan 2024/5	Cabinet	Key	Public	25 June 2024	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	Draft service delivery plan Officer report Environmental Health - Food Safety Service Delivery Plan 2024/5	Not considered necessary
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Cabinet	Non-Key	Public	25 June 2024	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk roma.frisby@nwleicestershire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Not required to go to Scrutiny.
Productivity Plan	Cabinet	Non-Key	Public	25 June 2024	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Strategic Director of Resources (Section 151 Officer) paul.stone@nwleicestershire.gov.uk		Not required to go to Scrutiny.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Facilities Management System	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	25 June 2024	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk Head of Property and Regeneration Tel: 01530 454 354 paul.wheatley@nwleicester.gov.uk	Facilities Management System	N/A.
Protected Characteristics for Care Leavers	Cabinet	Non-Key	Public	25 June 2024	Councillor Keith Merrie MBE keith.merrie@nwleicester.gov.uk Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicester.gov.uk	Protected Characteristics for Care Leavers	This report will be considered in conjunction with a report to follow on Equalities, Diversity and Inclusion, by the Corporate Scrutiny Committee in August 2024.
Housing Contracts	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	25 June 2024	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicester.gov.uk	Housing Contracts	Not required - cabinet decision

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Corporate Complaints	Cabinet	Non-Key	Public	25 June 2024	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk Customer Services Team Manager nichola.oliver@nwleicester.gov.uk	Corporate Complaints	23 May 2024
Transformation Delivery Plan	Cabinet	Non-Key	Public	25 June 2024	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk Strategic Director of Resources (Section 151 Officer) paul.stone@nwleicester.gov.uk	Transformation Delivery Plan Transformation Delivery Plan	A report in respect of Transformation was considered by Corporate Scrutiny in February 2024. The report stated that they would be informed of progress in respect of Transformation through performance and budget monitoring reports.
Whitwick Courtyard Roof Repairs	Cabinet	Key	Private	25 June 2024	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk Head of Property and Regeneration Tel: 01530 454 354 paul.wheatley@nwleicester.gov.uk	Whitwick Courtyard Roof Repairs	N/A - contractual information.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Acquisitions and Disposals	Cabinet	Key	Public	25 June 2024	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Housing jane.rochelle@nwleicester.gov.uk</p>	Acquisitions and Disposals	n/a not a matter for Scrutiny discussion, function reserved to Cabinet.
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	25 June 2024	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk</p>	Supplementary Estimates, Virements and Capital Approvals	Functions delegated to Cabinet.
Resources Directorate - Unit 4 and Staffing Update	Cabinet	Key	Public	25 June 2024	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk</p>	Resources Directorate - Unit 4 and Staffing Update	29/08/2024

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Freeport Business Rates Relief	Cabinet	Non-Key	Public	25 June 2024	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk Strategic Director of Resources (Section 151 Officer) paul.stone@nwleicestershire.gov.uk	Freeport Business Rates Relief	Not required - Cabinet Decision
July							
The Council's Approach to Community Asset Transfers	Cabinet	Key	Public	23 July 2024	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	The Council's Approach to Community Asset Transfers	Community Scrutiny, June 2024.
Public Spaces Protection Orders - Car Cruise	Cabinet	Non-Key	Public	23 July 2024	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	Public Spaces Protection Orders - Car Cruise	N/A

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Performance Monitoring Report	Cabinet	Non-Key	Public	23 July 2024	Councillor Keith Merrie MBE keith.merrie@nwleicester shire.gov.uk Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleiceste rshire.gov.uk	Performance Monitoring Report	Will be considered by the Corporate Scrutiny Committee on 29 August.
Tree Management Strategy and General Fund Action Plan	Cabinet	Key	Public	23 July 2024	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicest ershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleiceste rshire.gov.uk	Tree Management Strategy and General Fund Action Plan	Will be considered by the Community Scrutiny Committee on 27 June 2024.
August							
Treasury Management Stewardship Report 2023/24	Cabinet	Non-Key	Public	20 August 2024	Corporate Portfolio Holder Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	Treasury Management Stewardship Report 2023/24	Audit and Governance Committee - 7/8/2024

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
District Wide Regeneration Framework	Cabinet	Key	Public	20 August 2024	Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk Senior Economic Development Officer tom.stanyard@nwleicestershire.gov.uk	District Wide Regeneration Framework	This report will be considered by the Community Scrutiny Committee on 27 June 2024.
Coalville Memorial Workspace - Award Of Contract For Refurbishment And Conversion.	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	20 August 2024	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk Head of Property and Regeneration Tel: 01530 454 354 paul.wheatley@nwleicestershire.gov.uk	Coalville Memorial Workspace - Award Of Contract For Refurbishment And Conversion.	N/A
September							
Review of Corporate Governance policies	Cabinet	Non-Key	Public	24 September 2024	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Apprentice Solicitor CHARLOTTE.SMITH@nwleicestershire.gov.uk	Review of Corporate Governance policies	This report will be considered by the Audit & Governance Committee on 7 August 2024.
October							

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
2023/24 Provisional Financial Outturn - Housing Revenue Account (HRA)	Cabinet	Key	Public	22 October 2024	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk Finance Team Manager sarah.magill@nwleicester.gov.uk	2023/24 Provisional Financial Outturn - Housing Revenue Account (HRA)	N/A
2023/24 Provisional Financial Outturn - General Fund	Cabinet	Key	Public	22 October 2024	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk Finance Team Manager sarah.magill@nwleicester.gov.uk	2023/24 Provisional Financial Outturn - General Fund	N/A
Air Quality Update	Cabinet	Non-Key	Public	22 October 2024	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk	Air Quality	Community Scrutiny, September 2024.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Car Parking Review	Cabinet	Non-Key	Public	22 October 2024	<p>Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p>	Car Parking Review	Community Scrutiny, September 2024.
Future of Waste Services	Cabinet	Key	Public	22 October 2024	<p>Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p>	Future of Waste Services	Community Scrutiny, September 2024
Performance Monitoring Report	Cabinet	Non-Key	Public	22 October 2024	<p>Councillor Keith Merrie MBE</p> <p>keith.merrie@nwleicester.gov.uk</p> <p>Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicester.gov.uk</p>	Performance Monitoring Report	Will be considered by the Corporate Scrutiny Committee on 5 December 2024.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
2024/25 Quarter 1 Housing Revenue Account (HRA) Finance Update	Cabinet	Non-Key	Public	22 October 2024	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk Finance Team Manager sarah.magill@nwleicester.gov.uk	2024/25 Quarter 1 Housing Revenue Account (HRA) Finance Update	Will be considered by the Corporate Scrutiny Committee on 5 December 2024
2024/25 Quarter 1 General Fund Finance Update	Cabinet	Non-Key	Public	22 October 2024	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk Finance Team Manager sarah.magill@nwleicester.gov.uk	2024/25 Quarter 1 General Fund Finance Update	Will be considered by the Corporate Scrutiny Committee on 5 December 2024
December 2024							
2024/25 Quarter 2 Housing Revenue Account (HRA) Finance Update	Cabinet	Non-Key	Public	17 December 2024	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk Finance Team Manager sarah.magill@nwleicester.gov.uk	2024/25 Quarter 2 Housing Revenue Account (HRA) Finance Update	To be considered by the Corporate Scrutiny Committee on 13 March 2025

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
2024/25 Quarter 2 General Fund Finance Update	Cabinet	Non-Key	Public	17 December 2024	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk Finance Team Manager sarah.magill@nwleicester.gov.uk	2024/25 Quarter 2 General Fund Finance Update	To be considered by the Corporate Scrutiny Committee on 13 March 2025
January 2025							
Disabled Facilities Grants Review	Cabinet	Non-Key	Public	28 January 2025	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk	Disabled Facilities Grants Review	Community Scrutiny, December 2024
February 2025							

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Performance Monitoring Report	Cabinet	Non-Key	Public	25 February 2025	Councillor Keith Merrie MBE keith.merrie@nwleicester shire.gov.uk Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleiceste rshire.gov.uk	Performance Monitoring Report	Will be considered by the Corporate Scrutiny Committee on 13 March 2025
March 2025							
2024/25 Quarter 3 Housing Revenue Account (HRA) Finance Update	Cabinet	Non-Key	Public	25 March 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleic estershire.gov.uk Finance Team Manager sarah.magill@nwleicester shire.gov.uk	2024/25 Quarter 3 Housing Revenue Account (HRA) Finance Update	Will be considered by the Corporate Scrutiny Committee on 8 May 2025
2024/25 Quarter 3 General Fund Finance Update	Cabinet	Non-Key	Public	25 March 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleic estershire.gov.uk Finance Team Manager sarah.magill@nwleicester shire.gov.uk	2024/25 Quarter 3 General Fund Finance Update	Will be considered by the Corporate Scrutiny Committee on 8 May 2025

Decision	Decision Maker	Status of Decision	Public or Private <small>(and reason – where private)</small>	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
April 2025							
Performance Monitoring Report	Cabinet	Non-Key	Public	22 April 2025	Councillor Keith Merrie MBE keith.merrie@nwleicester shire.gov.uk Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleiceste rshire.gov.uk	Performance Monitoring Report	Will be considered by the Corporate Scrutiny Committee on 8 May 2025.
June 2025							
2024/25 Provisional Financial Outturn - Housing Revenue Account (HRA)	Cabinet	Non-Key	Public	24 June 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleic estershire.gov.uk Finance Team Manager sarah.magill@nwleicester shire.gov.uk	2024/25 Provisional Financial Outturn - Housing Revenue Account (HRA)	N/A

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
2024/25 Provisional Financial Outturn - General Fund	Cabinet	Non-Key	Public	24 June 2025	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk Finance Team Manager sarah.magill@nwleicester.gov.uk	2024/25 Provisional Financial Outturn - General Fund	N/A